

RIVERHEAD INDUSTRIAL DEVELOPMENT AGENCY
HYBRID AUDIT COMMITTEE MEETING MINUTES 2024
March 24, 2025

PRESENT FROM COMM: Douglas Williams, Chairman

James Farley
Barbara Rizzi

ABSENT:

OTHERS IN ATTENDANCE: Eric Brenner, Agency Counsel (Virtual)
Brian Sawma, EFPR Group (Virtual)
Tracy Stark- James, ED IDA

Member Barbara Rizzi motioned to open the meeting. James Farley seconded. Chairman Douglas Williams opened the meeting at 5:02pm.

Audit Committee Chairman Douglas Williams briefly recapped the March 13th committee meeting and then explained the need for this subsequent meeting.

It was explained that after the initial review of the 2024 Draft Audit, the committee held over any action from the previous meeting for a couple outstanding questions.

First there was a question regarding the classification as a “Discretely presented” component unit of the Town of Riverhead and a footnote regarding a receivable. The committee agreed that the discussion regarding whether or not the Agency is a Discretely Presented Component Unit was exhausted and agreed to the use of the terminology.

The Auditor sent amendments to the financials based on the previous discussion including a footnote to describe in more detail the relationship between the Town and the Agency as follows:

- The Agency is a discretely presented component unit of the Town, based on the criteria set forth in Governmental Accounting Standards Board (GASB) Statements. Such criteria includes financial accountability and oversight responsibility which are determined by the Town’s ability to appoint the Agency’s board of directors.
- Page 15 – It was decided to remove the last sentence on the page under the subsequent event note.

The second question was in regard to eliminating a receivable.

- Page 17 – Second to last paragraph will be revised as follows:

"In January 2024, the company initiated a lawsuit against the Town, the CDA and the Agency, and in October 2024, the Town Cancelled the Agreement with the Company. The Agency believes that its claim for the \$100,000 receivable is still collectable, but due to the cancelled agreement and lawsuit, management has reduced the receivable and related reimbursement expense deposit account due to potential collection issues. Management of the Agency believes the above method of reducing the receivable does not impact its ability for collection. The balance of the reimbursement expense deposit account amounted to \$31,808 at December 31, 2024."

Seeing no additional issues, James Farley motioned to accept the amendments to the financial statements and to recommend the approval of the 2024 RIDA Audited Financial Report to the full board. Barbara Rizzi seconded. The motion carried with three unanimous votes.

Seeing No further discussion. James Farley motioned to close the committee meeting. Barbara Rizzi seconded. The committee meeting was adjourned at 5:08pm