

**RIVERHEAD INDUSTRIAL DEVELOPMENT AGENCY**  
**ECONOMIC JOB DEVELOPMENT CORPORATION**  
Governance Committee Meeting Minutes  
3-20-23 Virtual

Attendance: Lori Ann Pipczynski – Chairwoman  
Anthony Barresi  
Jim Farley  
Tracy Stark James – ED of RIDA

Anthony Barresi motioned to open the meeting at 12:57pm. James Farley seconded.

I. PARIS Review – Tabled

II. Policy Reviews

- Procurement Policy (Report was tabled)
- Statement of Board Responsibilities
- Code of Ethics
- Bylaws
- Time and Attendance Policy
- Mission Statement and Measurement Report
- Report on Operations
- Salary and Compensation
- Defense and Indemnification (tabled)

A review of the Procurement Report was tabled until a future date, and the indemnity policy is under review to ensure that the chapter of town law it cites is still accurate. The committee recommended that the full board conduct a review of the PARIS Report at the next scheduled meeting on March 27th. The committee reviewed the results from the annual board evaluation and all members confirmed their satisfaction with board operations in compliance with state law. A motion was approved to recommend submission of the annual board evaluation as part of the agency's reporting to NYS. As it does every year, the committee wishes to remind all board members that they have every opportunity and are encouraged to delay any board action for consideration of any project or ask for further information that they may require to make an informed decision on agency projects. Anthony Barresi motioned to recommend the policies and reports for approval of the full board with the exception of the defense and indemnification. Jim Farley seconded. The motion was approved with 3 affirmative votes.

Anthony Barresi motioned to adjourn the meeting. Jim Farley seconded. The meeting was adjourned at 1pm.