

**MINUTES OF MEETING  
RIVERHEAD IDA ECONOMIC JOB DEVELOPMENT CORPORATION  
February 6, 2023**

The meeting was called to order by Treasurer Lee Mendelson at 5:18 p.m.

Present: Lee Mendelson -Treasurer  
James Farley - Chairman (Virtually)  
Douglas Williams – Assist. Treasurer  
Anthony (Tony) Barresi - Secretary

Absent: Lori Ann Pipeczynski

Signifying a quorum.

Others in Attendance: Tracy Stark-James, Executive Director IDA  
William Weir, IDA Agency Counsel  
Bob Kern, Town Board Liaison

By motion of Anthony Barresi and second by Doug Williams the proposed agenda was adopted.

**PUBLIC HEARING:**

The public hearing on authorizing video conferencing for was opened at 5:20pm. Counsel for the Agency, William Weir, explained that public officer's law requires that the corporation pass a resolution after holding a public hearing if it would like to adopt a policy to conduct its meeting and utilize videoconferencing. A draft of a policy was presented to the board and reviewed. A quorum must be present at the regular meeting location in order to authorize a board member to attend virtually. The video conferencing can be used by clients. Notice of virtual attendance will be provided in advance of the meeting as soon as practicable.

Mike Foley who participated virtually expressed he was in favor of the ability to video conference. Seeing no further comments from the public or the board, Lee Mendelson moved to close the public hearing by motion of Tony Barresi and seconded by Doug Williams. The hearing was declared closed at 5:23pm

**MINUTES**

Adoption of **RESOLUTION #08-23 APPROVES MINUTES OF THE MEETING** January 17, 2023

The members moved to dispense with the reading of and voted on the meeting minutes.

Anthony Barresi offered the following resolution, which was seconded by Doug Williams.

**RESOLVED**, the minutes of the meetings of January 17, 2023 as prepared and e-mailed be and are hereby approved, and

**BE IT FURTHER RESOLVED**, that copies of said minutes be maintained in the files of the Riverhead IDA Economic Job Development Corporation and become a part of the record of the Corporation.

Vote: 3 Yes

1 Absent

James Farley (Virtual attendance only)

### **TREASURERS REPORT**

Lee Mendelson reported that the balance of the LDC account as of Dec 31, was \$201.63.

### **#09-23 RESOLUTION ACCEPTS TREASURER'S REPORT AS OF January 31, 2023**

**WHEREAS**, Denise Cooper, CPA, submitted monthly financial report to the Riverhead Industrial Development Agency Economic Job Development Corporation for the period of January 1 to January 31, 2023,

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, said monthly financial report dated February 2, 2023 covering the month of January, be and are hereby accepted and any expenses as listed are authorized for payment.

Member Anthony Barresi made a motion to accept Treasurer's Report, which was seconded by Member Douglas Williams. **Motion approved.**

Vote: 3 Yes

1 Absent

James Farley (Virtual attendance only)

### **COMMITTEE REPORTS**

**Audit Committee** – None

**Governance Committee** – None

**Finance Committee**- None

**OLD BUSINESS** - None

### **NEW BUSINESS**

**RESOLUTION #10-23 TO AUTHORIZE THE USE OF  
VIDEOCONFERENCING FOR PUBLIC MEETINGS**

Anthony Barresi offered the following resolution as amended to include calling a public hearing. Doug Williams seconded.

WHEREAS, the Riverhead Industrial Development Agency Economic Job Development Corporation is a public body which falls within the scope of the Open Meetings Law; and

WHEREAS, Section 103 of the Public Officers Law has been revised to allow a public body to, in its discretion, conduct its meetings via videoconferencing provided that certain requirements found in the statute are satisfied;

WHEREAS, Section 103 of the Public Officers Law requires that the Corporation to pass a resolution, following a public hearing, authorizing the use of videoconferencing to conduct its meetings; now therefore be it

WHEREAS, the Members of the Corporation is an all-volunteer board whose members do not receive any compensation while volunteering their knowledge, expertise and time as a matter of public service to the Corporation;

RESOLVED, that the members of the Corporation find it in the best interest of the Corporation and the public to use videoconferencing to conduct its meetings under certain "extraordinary circumstances", as outlined under the written procedures; and further

RESOLVED, that "extraordinary circumstances", as defined in the written procedures, include disability, illness, quarantine, isolation, caregiving responsibilities, transportation, business, work or personal conflicts which may arise or any other significant or unexpected factor or event approved by the board chair which precludes a member's physical attendance at any meeting.

RESOLVED, that Corporation hereby authorizes, for itself and any committees and subcommittees, the use of videoconferencing, in the discretion of the Corporation, to conduct its meetings; and further

RESOLVED, that the Corporation shall establish written procedures governing member and public attendance consistent with the requirements of the Open Meetings Law and post such written procedures on the Riverhead Industrial Development Agency's official website; and further


RESOLVED, that this Resolution shall take effect immediately.

VOTE: 3 Yes  
1 Absent

James Farley (Virtual Attendance Only)

Seeing no further business, Anthony Barresi motioned to adjourn the meeting. Doug Williams seconded. The meeting adjourned at 5:26pm

3/22/23  
Date

  
Secretary/Asst.