

MINUTES OF MEETING
RIVERHEAD IDA ECONOMIC JOB DEVELOPMENT CORPORATION
November 14, 2022

The meeting was called to order by Chairman James Farley at 5:04 p.m.

Present: James Farley
Lee Mendelson
Anthony (Tony) Barresi
Doug Williams

Absent: Lori Ann Pipczynski

Signifying a quorum.

Others in Attendance: Tracy Stark-James, Executive Director IDA
William Weir, IDA Agency Counsel
Bob Kern, Town Board Liaison

By motion of Anthony Barresi and second by Lee Mendelson the proposed agenda was adopted.

MINUTES

Adoption of **RESOLUTION #13-22 APPROVES MINUTES OF THE MEETING** September 2022

The members moved to dispense with the reading of and voted on the meeting minutes.

Anthony Barresi offered the following resolution, which was seconded by Lee Mendelson.

RESOLVED, the minutes of the meetings of September 21, 2022 as prepared and e-mailed be and are hereby approved, and

BE IT FURTHER RESOLVED, that copies of said minutes be maintained in the files of the Riverhead IDA Economic Job Development Corporation and become a part of the record of the Corporation.

Vote: 4 Yes
1 Absent

TREASURER'S REPORT

#14-22 RESOLUTION ACCEPTS TREASURER'S REPORT AS OF October 31, 2022

WHEREAS, Denise Cooper, CPA, submitted monthly financial report to the Riverhead Industrial Development Agency Economic Job Development Corporation for the period of October 1 to October 31, 2022,

NOW, THEREFORE, BE IT FURTHER RESOLVED, said monthly financial report dated November 1, 2022 covering the month of October, be and are hereby accepted and any expenses as listed are authorized for payment.

Member Anthony Barresi made a motion to accept Treasurer's Report, which was seconded by Member Lee Mendelson. **Motion approved.**

Vote: 4 Yes
1 Absent

COMMITTEE REPORTS

Audit Committee – None

Governance Committee – None

Finance Committee- None

OLD BUSINESS

#15-22 RESOLUTION APPROVING PROPOSED BUDGET FOR FISCAL YEAR 01/01/23-12/31/23 FOR THE RIVERHEAD IDA ECONOMIC JOB DEVELOPMENT CORPORATION

Anthony Barresi offered the following resolution, which was seconded by Lee Mendelson.

WHEREAS, it is recommended accounting practice that an operating budget be established for the Riverhead IDA Economic Job Development Corporation; and

WHEREAS, Section 2801 of Public Authorities Law provides Budget Reports reporting requirements for local development corporations and requires the submission of budget reports not more than 90 days and no less than 60 days before the commencement of their fiscal year,

WHEREAS, a preliminary budget was prepared and submitted to the Town Board of the Town of Riverhead and Town Clerk's office for review and comment, and

WHEREAS, there were no changes recommended and the budget was posted on in the PARIS by October 31st, and

NOW, THEREFORE BE IT RESOLVED, that the attached is hereby ratified and adopted as the proposed Operating Budget of the Riverhead Industrial Development Agency Economic Job Development Corporation for fiscal year 01/01/23 through 12/31/23; and

BE IT FURTHER RESOLVED, copies of this resolution be and hereby are authorized to be filed with all necessary parties as described by law.

Vote: 4 Yes
1 Absent

NEW BUSINESS

RESOLUTION #16-22 TO AUTHORIZE THE USE OF VIDEOCONFERENCING FOR PUBLIC MEETINGS

Anthony Barresi offered the following resolution as amended to call a public hearing, which was seconded by Doug Williams.

WHEREAS, the Riverhead Industrial Development Agency Economic Job Development Corporation (LDC) is a public body which falls within the scope of the Open Meetings Law; and

WHEREAS, Section 103 of the Public Officers Law has been revised to allow a public body to, in its discretion, conduct its meetings via videoconferencing provided that certain requirements found in the statute are satisfied;

WHEREAS, Section 103 of the Public Officers Law requires that the Corporation pass a resolution, following a public hearing, authorizing the use of videoconferencing to conduct its meetings; now therefore be it

RESOLVED, that the members of the Corporation find it in the best interest of the Corporation and the public to use videoconferencing to conduct its meetings under certain “extraordinary circumstances”, as outlined under the written procedures; and further

RESOLVED, that “extraordinary circumstances”, as defined in the written procedures, include disability, illness, caregiving responsibilities, or any other significant or unexpected factor or event approved by the board chair which precludes a member’s physical attendance at any meeting.

RESOLVED, that Corporation hereby authorizes, for itself and any committees and subcommittees, the use of videoconferencing, in the discretion of the Corporation, to conduct its meetings; and further

RESOLVED, that the Corporation shall establish written procedures governing member and public attendance consistent with the requirements of the Open Meetings Law and post such written procedures on the Riverhead Industrial Development Agency’s official website; and further

RESOLVED, that the Corporation hereby authorizes the Executive Director to post and publish for a public hearing, and further

RESOLVED, that this Resolution shall take effect immediately.

VOTE: 4 Yes
1 Absent

Seeing no further business, Anthony Barresi motioned to adjourn the meeting. Lee Mendelson seconded. The meeting adjourned at 5:11pm

Date

Secretary/Asst.

DRAFT

DRAFT