

MINUTES OF THE RIDA
GOVERNANCE COMMITTEE MEETING

March 7, 2016 5:17pm

PRESENT: Dawn Thomas
Bob Kern
Lori Ann Pipczynski
Lou Kalogeras
Tracy Stark-James
Dick Ehlers

I. A. Annual Review of Policies and Reports

Over the previous month and half, the committee individually reviewed the agency policies as well as the current Mission Statement and Measurement Report, Disposition of Real Property Policy and Report, Procurement Policy and Report. The committee discussed the reports for 2015 and agreed to recommend them to the board for approval.

Dawn noted that she would like to see better coordination with the Town and to set up a meeting with the Town Board to provide an update on Agency progress and to make sure the Agency is assisting in the accomplishing the vision of the Town leaders.

The ED noted that the agency typically meets once a year (around June) and attends a work session with the Town board, but will work to improve coordination.

Lori noted that the Procurement Policy has a redundancy within the policy that could be streamlined during the next review.

Dawn also noted that an annual review of all the agency policies is not crucial unless there are changes or issues within the agency. The policies are still consistent with the Agency goals and objectives.

II. The Annual board evaluation results were distributed for discussion during the next meeting.

Bob Kern motioned to approve and recommend the following policies and reports: Mission Statement and Measurement Report, Disposition of Real Property Policy and Report, Procurement Policy and Report, Code of Ethics, Procurement, Whistleblower, Bylaws, Statement of Board Duties, Time and Attendance Policy. Lori Ann Pipczynski seconded. The committee approved.

Lori Ann Pipczynski motioned to adjourn the committee meeting and to reopen the regular board meeting at 5:28 pm. Bob Kern seconded. Meeting adjourned.