

**MINUTES OF REGULAR MEETING  
RIVERHEAD IDA ECONOMIC JOB DEVELOPMENT CORPORATION  
April 7, 2014**

The meeting was called to order by Chairman Tom Cruso at 5:33 p.m.

Present: Thomas Cruso  
Paul Thompson  
Lou Kalogeras

Absent: Carl Gabrielsen  
Dawn Thomas

Others in Attendance: Tracy Stark-James, Executive Director IDA  
Richard Ehlers, Counsel

By motion of Lou Kalogeras and second by Paul Thompson the proposed agenda was adopted.

**MINUTES**

**RESOLUTION #10-14 APPROVES MINUTES OF A REGULAR MEETING OF  
March 24, 2014.**

Lou Kalogeras offered the following resolution, which was seconded by Paul Thompson.

RESOLVED, the minutes of the regular meeting of March 24, 2014 as prepared and e-mailed be and are hereby approved, and

BE IT FURTHER RESOLVED, that a copy of said minutes be maintained in the files of the Riverhead IDA Economic Job Development Corporation and become a part of the record of the Corporation.

**Vote: 3 Yes  
2 Absent**

**TREASURER'S REPORT**

There is zero balance in the LDC accounts.

**#11-14 RESOLUTION ACCEPTS TREASURER'S REPORT**

**WHEREAS**, Denise Cooper, CPA submitted a monthly financial report to the Riverhead IDA Economic Job Development Corporation,

**NOW, THEREFORE, BE IT RESOLVED**, that said monthly financial report dated March 31, 2014 covering the month of March, be and are hereby accepted.

Lou Kalogeras made a motion to accept Treasurer's Report, which was seconded by Paul Thompson. **Motion approved.**

**Vote: 3 Yes**  
2 Absent

**# 11-14A RESOLUTION AUTHORIZING ENDORSMENT FOR DEPOSITORY ACCOUNTS**

Lou Kalogeras offered the following resolution, which was seconded by Paul Thompson

**RESOLVED**, that Tom Cruso as Chairman, Paul Thompson as Treasurer, Dawn Thomas as Secretary, and Denise Cooper as CFO be and are hereby designated as the official authorized representatives to sign and otherwise act on behalf of the Riverhead IDA Economic Job Development Corporation with respect to accounts, banking transactions or services for the Riverhead Industrial Development Agency as assigned to JP Morgan Chase Bank and/or Suffolk County National Bank.

**Vote: 3 Yes**  
2 Absent

**OLD BUSINESS-** None

**NEW BUSINESS**

According to the Procurement Policy, the RIDA EJDC must appoint a contracting officer. The contracting officer is identified within the policy as the CFO.

**# 12-14 - RESOLUTION DESIGNATES CONTRACTING OFFICER**

Lou Kalogeras offered the following resolution, which was seconded by Paul Thompson

**RESOLVED**, that Denise Cooper be and is hereby designated as the Contracting Officer of the Riverhead IDA Economic Job Development Corporation.

**Vote: 3 Yes**  
2 Absent

There being no further business Paul Thompson motioned to adjourn the meeting and LouKalogeras seconded. The meeting was adjourned at 5:29pm.

The next meeting date is TBD

\_\_\_\_\_  
**Date**

  
\_\_\_\_\_  
**Secretary/Asst.**